Limerick City & County Council,
Franchise Section,
Merchant's Quay,
Limerick.

<div style="text-align:right">RFA4</div>

## *Application for entry in the Supplement to the Register of Electors by electors unable to vote at their polling station due to circumstances of their detention in a prison pursuant to an order of a court*

**(Please read the notes overleaf carefully before completing the form)**

1. **Name (BLOCK LETTERS)**: _____

   [Please include other details such as Snr., Jnr., other name or an initial if there is another person with the same first name and surname registered at the same address]

2. **Current Home Address[1] (BLOCK LETTERS):**
   _____

3. When did you first live at the above address? _____

4. Where did you live immediately prior to your current home address at 2 above ?
   _____

   _____

5. If you lived at any other address(es) since 1st September 2013 (besides the prison and those given at 2 and 4 above), please give details:

   _____

   _____

6. Date of Birth (see note 3): _____

7. Please tick (√) one box only to indicate whether you are:

   | | | | |
   |---|---|---|---|
   | a Citizen of Ireland | ☐ | a British citizen | ☐ |
   | a National of another EU State (other than UK) | ☐ | a National of a non-EU country | ☐ |

8. (a) Please tick (√) one box as appropriate to indicate whether you were either:

   formerly registered as an elector ☐
   never registered as an elector ☐

   (b) If you were registered as an elector, please state address of registration: _____

   _____

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[1]

   That is, the address where you would be currently living if you were not in prison. You will be able to vote for candidates in the constituency where this address is located.

9.  **Edited Register**

    If you wish to be **excluded** from the edited register, please tick (√ ) the opt out box below (see note 5).

    Opt Out Box ☐

10. **Declaration**
    This section must be signed in the presence of a relevant official[2] of the prison (see section 11 and note 6)

    I believe the information I have supplied to be true and I apply to be included in the Supplement to the Register of Electors.

    **Signature or Mark of Applicant:** _____

     **Date:**
     _____

11. **Certificate of Identity**

    This section must be completed by the relevant official of the prison - see note 6.

    I certify that I have satisfied myself as to the identity of the applicant who has signed or marked section 10 in my presence.

    | | |
    |---|---|
    | Signature of relevant official: _____<br>Name **(BLOCK LETTERS)**: _____<br>Rank/Title: _____ Number: _____<br>Telephone: _____ Date: _____ | Prison Stamp |

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[2] "Relevant official" is the Governor or a person appointed by him/her to carry out registration and voting-related duties.

*Notes*

***Application for entry in the Supplement to the Register of Electors by electors unable to vote at their polling station due to circumstances of their detention in a prison pursuant to an order of a court***

**(Please read these notes and instructions carefully before completing the form)**

1. If you wish to be included on the postal voters list and your name is not on the 2014/2015 register of electors, you should use this form (RFA4) to apply to be included in a supplement to the register. A prisoner whose name is included in the supplement and in the postal voters list will be entitled to vote by post at an election or referendum held during the lifetime of the register. (Form RFG must also be completed to apply for inclusion on the postal voters list.)

2. To be included in the supplement, you:
   (a) must be 18 years of age or over (see note 3);
   (b) must not be already registered as an elector;
   (c) will be deemed to be ordinarily resident at the address at which you would have been residing but for your detention in prison, and entered on the register accordingly.

3. In relation to 2(a) above, a person will be eligible for entry in the supplement to the register on or after the day on which the person reaches eighteen years of age including such day that falls within the period beginning on the last day for the receipt of applications and ending on polling day. It would be of assistance in considering an application from a person reaching 18 years if the form is accompanied by a copy of a birth certificate or similar document.

4. A separate form must be completed and signed by each person applying for inclusion in the supplement. To avoid delay in processing your application, the form should be fully completed. The form must be handed to the relevant official of the prison who will arrange to have it posted to the registration authority for the relevant area, i.e. the City or County Council.

5. **Two versions of the register**
   Since 2004, registration authorities are required to publish two versions of the register - the full register and the edited register.

   The full register lists everyone who is entitled to vote and can only be used for an electoral or other statutory purpose.

   The **edited register** contains the names and addresses of persons whose details can be used for a purpose other than an electoral or other statutory purpose e.g. for direct marketing use by a commercial or other organisation. If you do not want your details to be included on the edited register, you should tick (√) the **opt out box** at section 9 of the form. If you want your registration details to be included (i.e. available for non-statutory uses), you should leave the opt out box blank.

6. **Declaration/Certificate of Identity**
   The declaration at section 10 of the application form must be signed in the presence of the relevant official of the prison. If the relevant official is satisfied as to your identity, he/she will sign, date and stamp section 11 of the form.

7. If you are applying after an election or referendum has been called, please note that the application must reach the City or County Council concerned **before the fourteenth day (Sundays, public holidays and Good Friday excluded) before polling day** in order to be considered for inclusion in the supplement for that election or referendum.

8.   You will be notified by the registration authority of the decision on your application and, if it is refused, you will be given the reason for the refusal. Where your application is refused, you will have the right to appeal against the ruling to the County Registrar.

9.   It is an offence to fail to give the registration authority or county registrar any information required for the purpose of their duties or to knowingly give false information.