

**APPLICATION FOR ENTRY IN THE POSTAL VOTERS LIST BY ELECTORS  
UNABLE TO VOTE AT THEIR POLLING STATION DUE TO CIRCUMSTANCES OF  
OCCUPATION ETC. (INCLUDING CERTAIN STUDENTS)**

**(Please read the notes carefully before completing the form.)**

**PART A - PARTICULARS OF THE ELECTOR**

*(Insert your full name and address as stated in the register of electors and, where available, your number on the register)*

Name (Block letters): \_\_\_\_\_

Address (Block letters): \_\_\_\_\_

Number on register of electors (where available): \_\_\_\_\_

Date of birth: \_\_\_\_\_

**DECLARATION AND APPLICATION**

**I hereby declare that I am likely to be unable to go in person on polling day to vote at the polling station because of the circumstances of my occupation, service or employment. I hereby apply to have my name entered in the postal voters list.**

*(Sign your name and insert date)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

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***Please Complete Part B, C or D as appropriate***

**PART B - EMPLOYER'S CERTIFICATE**

**(To be completed where application is by an employee)**

I hereby certify that the above-named applicant, who is employed as \_\_\_\_\_, is by virtue of the circumstances of his/her employment likely to be unable to go in person on polling day to vote at a polling station.

Indicate (briefly) the circumstances preventing applicant from voting on polling day: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of employer: \_\_\_\_\_ Date: \_\_\_\_\_

Address of employer: \_\_\_\_\_

\_\_\_\_\_

**PART C - STATUTORY DECLARATION**

**(To be completed where application is by a self-employed elector. This declaration must be made before a Peace Commissioner or a Commissioner for Oaths).**

I, \_\_\_\_\_, do solemnly and sincerely declare that the circumstances of being self-employed as \_\_\_\_\_, render it likely that I will be unable to go in person on polling day to vote at a polling station and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938. Indicate (briefly) the circumstances preventing you from voting on polling day \_\_\_\_\_

Signature: \_\_\_\_\_

Declared before me by \_\_\_\_\_ who is personally known to me (or who is identified to me by \_\_\_\_\_ who is personally known to me) at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_.

Signature of Peace Commissioner or Commissioner for Oaths: \_\_\_\_\_

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**PART D - CERTIFICATE BY EDUCATIONAL INSTITUTION**

**(To be completed where application is by an elector engaged full time on a course of study in an educational institution in the State).**

I hereby certify that the above-named applicant is participating on a full time basis on an educational course of study at *(state the name and address of the educational institution)*

\_\_\_\_\_ ;  
course \_\_\_\_\_ ; duration/year \_\_\_\_\_

and by virtue of participation in this course of study is likely to be unable to go in person on polling day to vote at a polling station.

Signature of secretary or registrar of educational institution: \_\_\_\_\_

Address of educational institution: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

## **APPLICATION FOR ENTRY IN THE POSTAL VOTERS LIST BY ELECTORS UNABLE TO VOTE AT THEIR POLLING STATION DUE TO CIRCUMSTANCES OF OCCUPATION ETC. (INCLUDING CERTAIN STUDENTS)**

**(Please read these notes and instructions carefully before completing the form.)**

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### **Electors who may apply for entry in the postal voters list:**

Provided you are registered as an elector, you may apply to be entered in the postal voters list if you are likely to be unable to go in person on polling day at an election or referendum to vote at a polling station because of the circumstances of your occupation, service, or employment. If you are a registered elector participating on a full-time basis on an educational course of study at an educational institution in the State, and you are likely to be unable to go in person on polling day to vote at a polling station, you may apply to be included in the postal voters list. If your application to be included in the postal voters' list is granted you must vote by post and may not vote at a polling station.

### **Method of voting by this category of postal voter:**

An elector entered in the postal voters list because of the circumstances of his/her occupation etc. will be sent a ballot paper and a form of statutory declaration at each election and referendum. The elector will be required to go in person to a Garda station and produce to a member of the Garda Síochána the covering envelope addressed to him or her, the unmarked ballot paper and the declaration of identity. The elector will be required to sign the declaration of identity in the presence of the Garda and hand it to the Garda. If the Garda is satisfied as to the identity of the elector he or she will witness the declaration and stamp the declaration of identity with the stamp of the Garda station. The elector may then mark the ballot paper and return it and the declaration of identity by post to the returning officer.

### **Completing the application form:**

To apply to be included in the postal voters list you must complete Part A of the form overleaf in accordance with the instructions provided.

You must give your full name and address (and, where possible, your number) as they appear on the register of electors. This is particularly important where more than one person of the same name is registered at the same address or in the same townland. You can inspect the register of electors at your local public library, Garda station, post office or local authority offices.

### **Certification of the application form:**

The application form is divided into four Parts A, B, C and D. All applicants must complete Part A and then have either B, C or D, depending on which applies, completed by an appropriate person. Every application must be accompanied by an employer's certificate, statutory declaration or certificate from an educational institution, depending on which is appropriate in the particular case.

### **Where to send the application form:**

Completed application forms must reach your registration authority by **25 November**. If the place where you are registered is a city (i.e. Cork, Dublin, Galway, Limerick or Waterford), send or deliver the form to the City Hall. If you are registered in a county, send the form to the head office of the County Council.

### **What happens next?**

If your application is received by the registration authority before the latest date for receipt of applications and it is satisfied that you are qualified to be entered in the postal voters list and that your application is properly completed and certified or supported by a statutory declaration, as appropriate, your name will be entered in the postal voters list. You will be notified by the registration authority of the decision on your application and, if it is refused, you will be given the reasons for the refusal.

### **Please note that:**

- a. Your application will be deemed to be withdrawn if you fail to furnish any additional information or documents required by the registration authority within the period specified by the authority;
- b. It is an offence to apply for entry in the postal voters list in the name of another person.

**WHERE AN ELECTOR ENTERED IN THE POSTAL VOTERS LIST CEASES TO BE ELIGIBLE FOR ENTRY THEREIN (CHANGES EMPLOYMENT, COMPLETES EDUCATIONAL COURSE) HE OR SHE SHOULD NOTIFY THE REGISTRATION AUTHORITY.**